

## LOCAL HUMAN RIGHTS COMMITTEE

11/15/2011

Present: Susan Richardson, LHRC Chair  
Deborah Atno-Shelton, LHRC Secretary  
Joe Tuell, CCCA Facility Director  
Laura Ogden, *Affiliate: Spec. Youth Svcs.*  
Michelle Dedrick, *Affiliate: VSDB*  
JoAnn Shoemaker, *Affiliate: Family Pres. Svcs.*  
Cheryl Cottrell, *Affiliate: VHBC&VSS*  
David Owen, *Affiliate: Compass Youth & Fam. Svcs.*  
Taylor Davis, *Affiliate: Liberty Point*  
Jennifer Hatter, LHRC Member  
Mark Seymour, DBHDS/Advocate  
Pam White, CCCA LHRC Liaison  
Jim Rankin, *Affiliate: NCG, Inc.-Staunton/H'burg*  
Lora Cantwell, *Affiliate: Fam. Educ. Svcs.*  
Mito Ljubovic, *Affiliate: Intercept Youth Svcs.-Shen. House*  
Abby Sorrells, *Affiliate: Intercept Youth Svcs.-Lexington*  
Bonnie Lungren, *Affiliate: Compass Youth & Family Svcs.*  
Doris Moore, *Affiliate: People Places-C'ville*

Prospective Program(s) for Affiliation: Frances Greenstein, *New Beginnings Family Counseling Services*

Minutes Prepared by: Pamela White, CCCA Liaison

Approved by:   
Deborah Atno-Shelton, Secretary

CURRENT AGENDA	FUTURE AGENDA
1. Call to Order; Review of Minutes	1. Call to Order; Review of Minutes
2. General: Affiliated Programs	2. General: Affiliated Programs
3. Advocate's Report	3. Advocate's Report
4. CCCA Facility Director's Report	4. CCCA Facility Director's Report
5. Adjourn	5. <b>The next regular CCCA LHRC meeting has been scheduled for 01/17/2012 @ 6:00pm.</b>

1. Susan Richardson- Chair called the meeting to order with roundtable introductions of all present. A review of the CCCA LHRC minutes of 09/20/11 was deferred due to the lack of a quorum.
2. **Requests for Program Affiliation:**  
David Owen, *Affiliate: Compass Youth & Family Svcs.* and Bonnie Lungren, *Affiliate: Compass Youth & Family Svcs.* requested an affiliation for outpatient services in the Charlottesville area. Mark Seymour-DBHDS Advocate acknowledged the expansion of the new service and recommended approval. Mr. Seymour added that he had provided human rights training at the program the day before.  
  
Frances Greenstein, *Prospective Affiliate: New Beginnings Family Counseling Services* presented an overview of the outpatient program which will offer mental health supports to families and parents, especially with regards to autism spectrum disorders. Ms. Greenstein added that DBHDS Licensure has scheduled an onsite visit for 12/08/11. Mr. Seymour recommended that the program, which offers more structure and teaches proactive skill development, be approved for affiliation.
3. Mark Seymour-DBHDS/Advocate presented the Advocate's Report, beginning with an overview from the private providers in attendance regarding the consumer process for accessing mental health services which is determined and referred by the local CSBs. In general, most acknowledged that the process may be cumbersome for families seeking services. Mr. Seymour also reaffirmed that the new *DBHDS Rules and Regulations* are in effect, noting that LHRC affiliated programs must attend to present their Annual Reports and while regular attendance is voluntary, affiliates of the CCCA LHRC are encouraged attend or send designees to all meetings. He closed his report by noting the current CCCA LHRC member vacancy, requesting that affiliates provide the names of any consumer interested in serving. There is currently one individual who plans to apply for membership at the next meeting.
4. Joe Tuell-Facility Director presented the Facility Director's Report, noting a 9.7% increase in admissions, with an Average LOS of 14.5 days. Admissions of younger children seem to be increasing and the Center is projected to have 800+ admissions for Fiscal Year 2012. Mr. Tuell announced that the Governor's Budget would be coming out mid-December, with plans already submitted for 2-4-6% budget reductions from State Agencies. He commented that the new replacement facility for Western State Hospital is due to open January 2013 and that there have been concerns regarding its location and the provision of services at CCCA.

5. Open Discussion- Many of the affiliated programs expressed confusion regarding the implementation of the SHRC reporting schedule to the LHRC. Mr. Seymour clarified that while logistics were being worked out, that Annual Reports (SHRC/data) would be due in January 2012, covering January-December 2011. He added that the new meeting schedule for the CCCA LHRC has been drafted with 4 meetings a year with built-in "rain dates." It was also reported that the CCCA Annual Report (LHRC/questionnaire) schedule would be aligned with the new meeting schedule. All reports are to be mailed in hard copy to Mr. Seymour and the CCCA LHRC members; addresses will be provided.
6. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for purposes including but not limited to the protection of the privacy of individuals in personal matters not related to public business and/or the discussion or consideration of medical and mental records. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: The CCCA LHRC requested clarification regarding a complaint from VHBC & VSS regarding its Annual Report; Mr. Seymour requested an written report by 11/18/11, with an update/new report to be provided at the January 2012 meeting. The CCCA LHRC also recommended approval for Liberty Point's new program, whose main change involved positive reinforcement. All items had motions made, seconded, and approved.

7. Having established a quorum, the CCCA LHRC reviewed the minutes for 09/20/11 and considered the new affiliation requests.

Action: The motion was made and seconded that the CCCA LHRC minutes of 09/20/11 be approved as presented; the motion passed unanimously. The affiliation requests for Compass and New Beginnings Family Counseling were reviewed, with the recommendation from Mr. Seymour for approval; the motions were made, seconded, and approved as presented. Mr. Seymour will confirm these programs' affiliations with the appropriate DBHDS Licensure.